**INVOICE**

Cancellation

Complete Cancelled Re-invoiced

(generate ref. no.) open for re-invoicing (retained prev. data also) Editing in rates Delete any row Split into multiple

Order Selection Generate Invoice in current date with current invoice no. Dispatching

Dispatched Status of previous invoiced reports will not changed

Dispatching of regenerated invoice will be uploaded only

Invoice Cancellation Detail:

Cancellation Type:

A)Cancelled with related Orders:

B)Cancelled without related Orders:

In Detail:

A)Cancelled with related Orders:

It will include the following steps:

1)Raise a Credit Note.

2)Update the Status of Invoice to cancelled State.

3)Update the status of all related Orders to cancelled Stage with remarks as 'Invoice Cancelled'.

B)Cancelled without related Orders:

It will include the following steps:

1)Raise a Credit Note.

2)Update the Status of Invoice to cancelled State.

3)Maintain the Previous Threads of that Invoice and its related orders.

4)Update the status of all related Orders to Invoicing Stage.

5)Re-generation of Invoice of all re-open cancelled Orders in the Generate Invoice Window.(With Current Invoice Number & Current Invoice Date)

6)Dispatching of Re-generated Invoice Only excluding the dispatch detail of all related orders.

Invoice Cancellation Process Steps:

Step 1 : There will be a button in Invoice Listing Page which will allow you to cancelled the Invoice.Upon Clicking the Cancelled Invoice Button,It will open a dialog box prompting you to Cancelled the Invoice with/without related Orders.

Step 2 : If users click on (A),then it will performs POINT-1,2 & 3

Step 3 : If users click on (B),then it will performs POINT-1,2,3,4,5 & 6.